

# Fonwood Early Childhood Center

## Parent Orientation

*“We’re Wild About Learning”*



**Ms. Shanedra Burkhalter, Principal**

# Welcome to Fonwood ECC

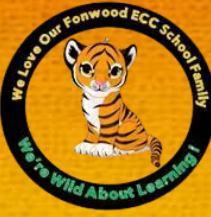
*"We're Wild About Learning"*



- Phone Number:
  - 713-633-0781
- Address:
  - 9709 Mesa Drive, Houston, TX 77078
- School Website:
  - [www.houstonisd.org/fonwood](http://www.houstonisd.org/fonwood)
- Administrators:
  - Principal – Ms. Shanedra Burkhalter
  - Instructional Coordinator – Flora Henry-Smith
  - Instructional Coordinator – Gemma Lacanlale



# School Mission and Vision Statement



## Mission Statement

Our **Mission** is to address the needs of the whole child by enhancing their social emotional, cognitive, physical, and creative development, in a safe, nurturing academic and socio-emotional environment.

## Vision Statement

To develop productive students who are prepared for college and beyond.

# First Week of School Things to Know



- When is the first day of school?  
✎ **Monday, August 22, 2022**
- What are our school hours?  
✎ **7:30 a.m. to 2:50 p.m.**
- Will students be able to eat breakfast at school?  
✎ **Breakfast served from 7:30 a.m. to 8:00 a.m.**
- Will I be able to walk my Fonwood Cub to class?  
✎ **Parents are allowed to walk students to class the FIRST DAY of SCHOOL ONLY.**
- What are daily requirements for my Fonwood Cub?  
✎ **Students must wear their Fonwood uniform and bring their Fonwood backpack to school daily. Backpacks will be provided by the school at Meet and Greet.**
- Where can I park on the first day of school?  
✎ **Park in the outer lane of the Circular Drive, Visitor's Lot or on the street**

# Transportation



- **All Fonwood students have four options for transportation.**
  - HISD Bus Rider
  - Private Day Care Bus Rider
  - Car Rider
  - Walker
- **Each student will receive 2 transportation tags at Meet and Greet today.** *The animal name on this tag represents the team your student is on.*
- **Transportation tags are required to pick up Car riders and Walkers.** *If your tag is lost or misplaced, you must secure a temporary tag from the main office before you child will be released.*



# Morning Arrival



- **7:30 a.m.:** School opens and staff supervises students as they proceed to cafeteria or gym. Instruction begins as soon as students arrive.
- **7:30 a.m.- 8:00 a.m.:** Breakfast served in the classrooms (BIC). Breakfast is the most important meal of the day! If your child arrives after 8:00 a.m. he/she will miss the opportunity for a healthy morning meal.

## **ARRIVE TO SCHOOL ON TIME.**

- **8:00 a.m.:** Late students must be brought into the building via the front office.
- **8:00 a.m.:** upon entering the office *\*\*The authorized adult must sign the tardy binder. Multiple tardies will result in an administrative conference.*

# Student Drop Off

## *(Car riders)*



- School doors do NOT open until 7:30 a.m. Do NOT leave your student prior to this time as there will be no adult supervision.
- ALL car riders will be dropped off in the circular drive off Sterlingshire Street. The Main Office doors will not open until 8:00 a.m.
- Cars are not allowed to park in the circular driveway off Sterlingshire Street from 6:30 – 8:00 a.m. due to traffic flow. If you need to enter the building you must park in the visitor's lot and wait until 8:00 a.m. for entry into the Main Office.

# Student Drop Off (Walkers)



- School doors do NOT open until 7:30 a.m. **DO NOT** leave your student prior to this time as there will be no adult supervision.
- ALL walkers will be escorted to the hall entrance door on Sterlingshire Street. The Main Office doors will not open until 8:00 a.m.
- Cars may park in a parking space in front of the school beginning 7:15 a.m. Parents needing to enter the building must park in a parking space or on the street and wait until 8:00 a.m. for entry into the Main Office.

# DISMISSAL



- PARENTS MAY NOT PICK UP CHILDREN FROM THE CLASSROOMS.
- Students must be picked up by an authorized adult.
  - *If an emergency arises and someone who is not authorized to pick up your child has to, the main office must be contacted before 1:30 p.m.*
- A student's mode of transportation for dismissal may only be changed if there is an emergency. If an emergency were to occur, contact the front office immediately to inform the appropriate personnel. Although contacting the teacher is helpful, **the Main Office must be notified for the change to be official.**

# Student Dismissal

## Continued



### Car Riders

- Every parent/guardian will receive two transportation tags at Meet and Greet. If your student is a car rider you **MUST** have this to pick your student up during dismissal.
  - Additional transportation tags may be purchased for \$1.00.
- Parents of car riders **SHOULD NOT** get out of the car during dismissal.
  - If this occurs the student will not be sent for until after parent is in car.
- School personnel will call for students and escort them to the parent once transportation tag has been verified.
- Students will be picked up in the Circular Drive off Sterlingshire Street.
- Cars are not allowed to park in the circular driveway from 1:30-3:30pm.

# Dismissal

## Continued



### Walkers

- Every parent/guardian will receive two transportation tags. You **MUST** have this tag to pick your student up during dismissal.
  - Additional transportation tags may be purchased for \$1.00.
- School personnel will call for students and escort them to the parent once transportation tag has been verified.
- Walkers will be picked up at the South Exterior Doors.
- Cars are not allowed to park in the circular driveway from 1:30-3:30pm.

# Early Arrival/Late Pick



- Supervision is **NOT** provided prior 7:30 a.m. during morning arrival
- If an emergency arises and you will be late picking up your child, please notify the main office.
- Supervision is provided during dismissal, however calls will be made to authorized adults after 3:10 p.m.

# Early Pick Up



- **Students will not be allowed for Early Released after 1:30 p.m.**
- **When leaving early the student must be signed out by an authorized adult in the main office.**
- **Transportation tag, Driver's license, state identification, or passport is required before a student is released.**

# Nurse Protocol



## Important Information

- The Nurse will Verify all immunizations and contact you if your child needs any updates.
- Please note that failure to satisfy immunization requirements may result in your child being removed from school.



## Helpful Hints:

- Provide food allergy, Medical diagnosis, and /or special diet information to school Nurse as soon as possible.
- Completed HISD medication release forms are required for all medications, including OTC medications; being administered during school hours. All forms turned in for medications must be HISD approved forms and will be signed by parent / representative at the time the medication is given to the school Nurse.
- All students are encouraged to be toilet trained. Please provide any medical diagnosis concerning toileting to Nurse Ivory.

# Other Nurse Protocols



**Your child should not attend school if the following conditions exist:**

- Fever greater than 100.0 degrees; may not return until symptom free for 24 hours without medications
- Open rashes until improved or doctor's release
- Contagious illnesses that require a doctor's release to return such as:
  - ☐ Pink eye
  - ☐ Chicken pox
  - ☐ Ringworm
  - ☐ Scabies
  - ☐ Hand, foot and mouth disease
  - ☐ COVID-19 related diagnosis

# Fonwood ECC Dress Code



## Girls

Khaki shorts, skirts, pants, jumpers and skorts

- Hunter green short/long sleeve polo knit shirt
- Fonwood ECC Polo Shirt or Fonwood ECC T-shirt
- Skirts and skorts should be knee length
- Closed toe-shoe, comfortable shoes (Velcro shoes recommended)

## Boys

- Khaki shorts or pants
- Hunter green short/long sleeve polo knit shirt
- Fonwood ECC Polo Shirt or Fonwood ECC T-shirt
- Closed toe-shoe, comfortable shoes (Velcro shoes recommended)

## NOT allowed:

- Opened toe, flip flops, sandals or high heels
- Large or dangling earrings
- Any clothing displaying inappropriate language, pictures, or themes

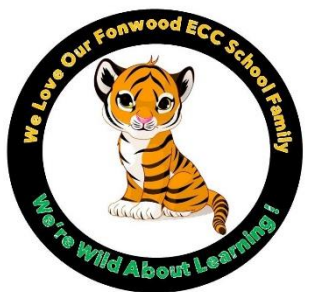
## **IN CASE OF ACCIDENTS**

*Parents should send a change of clothes including: socks, underwear, shirt and pants, skirt or dress in a gallon size bag. All soiled clothing will be returned in the gallon size bag if an accident occurs. Once the items are used, please send a replacement set so that your child always has extra clothing on hand.*



# Fonwood Cub Daily Needs

- Complete change of clothes in Ziploc bag
- Fonwood Backpack (provided by Fonwood ECC)
- Tiger Folders
  - Homework
  - Daily Communication Log
  - School Communications
  - Absence Excuse Notes (If applicable)



# School Meals



Breakfast	Lunch	Snack
<ul style="list-style-type: none"><li>• FREE to all students</li><li>• 7:30 a.m. – 8:00 a.m.</li></ul>	<ul style="list-style-type: none"><li>• FREE to all students through the Community Eligibility Provision (CEP)</li><li>• Every student is expected to eat either the school lunch or a complete lunch brought from home daily.</li></ul>	<ul style="list-style-type: none"><li>• Provided school-wide through a partnership with KIDS' MEALS.</li><li>• Can not be provided during lunch.</li><li>• Cookies, candy, soda, cake, etc. can not be eaten at school.</li><li>• Birthday parties are allowed during the last 30 minutes of day. Parents can not bring Cupcakes or Cakes to campus. They may bring favor bags with trinkets and healthy snacks (store brought and individually packaged).</li><li>• ***Parents will be responsible for providing class snacks. Assigned through snack calendar.</li></ul>



# How do I get involved?

Staying involved in your student's education and school.

# Communication



Weekly Word	Daily Communication Log	Progress Reports	Report Cards	School/Class Dojo
<ul style="list-style-type: none"> <li>• The Weekly Word Newsletter is a weekly newsletter for parents to stay informed of ALL school activities.</li> <li>• It will be sent home every Monday via the School/Class Dojo.</li> </ul>	<ul style="list-style-type: none"> <li>• The Daily Communication Log come home daily</li> <li>• Requires a parent's signature <b>daily</b></li> <li>• Homework is given regularly Monday-Friday.</li> <li>• All students are encouraged to read or be read to at least 15 minutes each night.</li> </ul>	<ul style="list-style-type: none"> <li>• Update of student progress</li> <li>• Sent home every 4 weeks.</li> </ul>	<ul style="list-style-type: none"> <li>• Pre-Kindergarten Progression of Skills.</li> <li>• Official part of student's academic transcript</li> <li>• Sent home at the end of each cycle.</li> </ul>	<ul style="list-style-type: none"> <li>• School/Class Dojo is the school-wide communication app that connects you to your child's school and classroom. You can see your child's feedback from teachers, hear important announcements and updates, watch instructional videos, receive and post student activities in your child's portfolio, and see your child's classwork in their</li> </ul>

# Stay in Contact



- If you have a change of address or phone number during the year you have to fill out a change of information form so that if an emergency arises, we will be able to contact the parents/guardians.





# Student Attendance

- **Student attendance is mandatory.**
- After **3 unexcused absences** parents will be issued a warning about attendance. After **10 unexcused absences** a court order will be issued, and parents will have to appear before a judge.
- **Students are tardy at 8:00 am and will be marked absent if not in class by 9:30 a.m. A parent must escort students into the building after 8:00 am.**
- If a student is absent more than 3 consecutive days, a note from a medical professional is required.



# Perfect Attendance

- Fonwood rewards both students and parents for perfect attendance.

## Monthly attendance incentives

- September: Movie Day Party
- October: Popsicles Party
- November: Extra Recess Party
- December: Dance Party
- January: Popcorn and Storytime Day
- February: March: Sweet treats day
- April: Movie Day Party
- May: Dance Party

**Incentives are subject to change.**

## How to qualify for these events?

In order to qualify, students need to be at school everyday. If a student is absent due to illness, he/she does not qualify for perfect attendance.



# Parent Engagement Coupon Book



- Each time you attend a Fonwood event to support your Fonwood Cub, your name will be entered into a raffle.
- At the end of every month, parents whose names are in the drawing will have the opportunity to receive a prize.

# School Events



- School events are held by teams. These include:
  - Meet and Greet
  - Open House
  - Parent-Teacher Conference
  - Family Literacy Night Events
  - Etc...
- Make sure you attend at the designated time for your student's team. Not doing so will result in your family not being able to participate in the scheduled event.
- Parents will have the opportunity to pre-register for school events.

# Volunteering Opportunities



- Fonwood welcomes parent volunteers. In order to have this opportunity parents must be Raptor certified.
- What is Raptor?
  - RAPTOR is HISD's Volunteer System. Each year, thousands of parents, students and community partners support students and teachers by volunteering their time.



# Pre-K 3 Head Start



- Introduction of Head Start Center Manager and Assistant Center Manager (roles)
- Discuss Family Service Providers role
- Discuss required health documents
  - Physical Exams
  - Dental Exams
  - Immunizations
  - Insurance
- Discuss parent involvement:
  - Parent Committee Meetings
  - Parent Committee elected positions
  - Policy Council Meetings
- Explain teacher home visits
- Explain program requirements for reporting child abuse and neglect
- Provide Head Start staff contact information

# Fonwood PTO



- Meet the Members!
- How to join the Fonwood PTO?
- Upcoming events
- Connect with us: ECC PTO Fonwood



# Do Not Leave Orientation Without Doing the Following:



- **Completing Transportation Steps**
  - If transportation for your student has changed see Ms. Roberson or Ms. Martinez.
- See Nurse Ivory if you received a phone call about incomplete immunization records.

# Next Steps



- Purchase Fonwood t-shirts and polo shirts
  - T-shirts - \$10.00
  - Long sleeve t-shirts- \$12.00
  - Polo shirts - \$15.00
- **Meet your Fonwood Cub's Teacher!**

# Stay Connected



**ClassDojo**



- Connect with us on School Dojo  
<https://www.classdojo.com/invite/?s=579f9f9e5d0de0475a35028d>
- Visit our school website:
  - [www.houstonisd.org/fonwood](http://www.houstonisd.org/fonwood)
- Like us on Facebook
  - Fonwood ECC
- Get up to the minute school updates by following us on Twitter
  - @FonwoodECC

# Thank you for your Time & Commitment!



**We look forward to a successful academic year,  
filled with tons of fun and learning!**

**Thank you for being  
“WILD” about early  
childhood education!**



# Questions???

